

UNIVERSITY OF KASHMIR
NAAC Accredited Grade A++
(HOSPITALITY & PROTOCOL)
HAZRABAL, SRINAGAR KASHMIR FAX: 0194-2272096 (Ext: 2414)
Email Id: Registrar@uok.edu.in

E-NIT NO.: (e-tender- H&P) KU/26
DATED: 10-02-2026

Sub: Notice inviting e-tenders for Supply of “Various Food/ Dietary Items” through empanelment on Annual Rate Contract Basis for a period of one year.

E-tenders are invited for and on behalf of University of Kashmir from registered/authorized dealers/suppliers having GST, Municipality and other registrations whichever is applicable, for supply of following dietary items on annual rate contract basis for a period of one year for the University Guest Houses for the year 2026-2027. The tender documents detailed NIT are available at www.kashmiruniversity.ac.in. The tenders can be submitted online through www.jktenders.gov.in .

S. No.	Description	Tender Fee	Earnest Money
01.	Fresh Vegetables & Fruits for daily use		
02.	Fleshy and allied Food Items (Mutton, Chicken, Eggs & Cheese)		
03.	Dietary Items (Tea Leaves, Spices, Salt, Biscuits, Oil, etc)	Rs. 1,000/-	Rs. 50,000/-
04.	Rice & Pulses		
05	Plain Milk bread & bakery items		

(L1 shall have to provide sufficient quantity of samples which shall be put on trial)

S. No.	Particulars	Schedule
1.	Document Download Start Date	10-02-2026
2.	Clarification End Date, if any	10-02-2026
3.	Bid Submission Start Date	11-02-2026
4.	Bid Submission End Date	02-03-2026
5.	Last date of Submission of Hard copy	03-03-2026
6.	Technical Bid Opening	05-03-2026

The tenders should be submitted strictly in accordance with the provisions of the detailed e-NIT.

Sd/-
Registrar

No.: (e-tender- H&P)KU/26
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Instruction to bidders regarding e-tendering process:

1. The interested bidder can download the NIT/ bidding document from the website <http://jktenders.gov.in>
2. No Proposal will be accepted in physical form.
3. Bids will be opened online as per time schedule mentioned in the e-NIT.
4. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid. The compliance sheet must be filled and uploaded in PDF format along other documents.
5. All the required information for bid must be filled and submitted online.
6. The guidelines for submission of bid online can be downloaded from the website <http://www.kashmiruniversity.ac.in>
7. Bidders are advised to submit hard copy of technical bid in the office of **Registrar University of Kashmir along with a demand draft of Rs 1000/as document charges and Rs 50,000/ as earnest money during office hours on the mentioned dates.**
8. The Earnest Money Deposit (EMD) shall be **Rs. 50,000/- (Rupees Fifty Thousand Only)** in the shape of Call Deposit Receipt (CDR)/ Fixed Deposit Receipt (FDR), drawn on any National Bank/Scheduled Bank Pledged to the Registrar University of Kashmir Srinagar J&K, India. The CDR/FDR should be valid for a minimum period of one year. **The CDR/FDR of successful bidder will be released after compilation the rate contract.**

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Email Id: Registrar@uok.edu.in

E-NIT NO: (e-tender- H&P) KU/26

DATED: 10-02-2026

Sub: Notice inviting e-tenders for Supply of "Various Dietary Items" through empanelment to Guest House Kitchen, of University of Kashmir, Srinagar Kashmir (J&K) on Annual Rate Contract Basis for a period of one year.

GENERAL TERMS & CONDITIONS:

- Requirement:** E-tenders are invited under two bid cover system for and on behalf of University of Kashmir Srinagar from registered/authorized dealers/suppliers having GST, Municipality and other registration whichever is applicable. The detailed items to be supplied are given in annexure C (Group A to D).
- All items mentioned in the tender will be supplied by the bidder/ supplier who has quoted over all lowest rates.**
- Bidding Process:** The bidders are required to submit their tenders under two bid cover system (Technical Bid and Financial Bid).

Cover I (Technical Bid) shall contain:

- Tender Fee in the shape of DD and Earnest Money Deposit in the shape of CDR/ FDR favouring Registrar, University of Kashmir.
- GST Registration Certificate/ GST Return and ITR of last financial year/ FSSAI Certificate/Municipality Registration Certificate.**
- Latest GST Return Challan.
- PAN Card.
- Letter of Acceptance of terms & conditions as per Annexure "A".
- The bidder has to certify that the rates quoted are not higher than those quoted to other Govt. Departments/ Institutions in the UT of J&K.
- A certificate from the company that the bidder is the authorized dealer of their product (when ever applicable) or an undertaking by the bidder to this effect.
- Undertaking by the bidder for the effect that the items supplied are original company products.
- The bidder shall have to undertakethat he shall be responsible for the timely supply of items within the stipulated date of delivery, University of Kashmir reserves the right to arrange the same from the market/other alternative source at the risk & cost of the

successful bidder besides punitive action deemed proper by the authorities including forfeiture of security deposit and debarring of agency, etc.

j) University of Kashmir reserves the right to test the supplies made by the bidder at any point of time for testing its quality. In case, the supplies are found to be of inferior quality, the same should be lifted back immediately by the bidder & replaced with the fresh consignment as per specifications of the supply order.

k) An undertaking on non-judicial stamp paper of requisite value to the effect that the bidding agency / bidder has not been blacklisted by any Govt. / Semi - Govt. Department / Institution, as on the date of submission of the bid and the documents, catalogues, etc. submitted with the tender are genuine and have not been fabricated.

Cover II (Financial Bid):

- a) Price bid shall contain price quoted for the supply of tendered item as per *Annexure & has to be submitted online in the form of BOQ only*.
- b) Rates quoted shall be F.O.R to University of Kashmir Srinagar.
- c) The rates quoted shall have to be **inclusive of GST**.
- d) **TENDER FEE:** The bidder shall be required to deposit **Rs. 1,000/- (Rupees One Thousand Only)** as tender fee in the shape of Demand draft in favour of, Registrar UNIVERSITY OF KASHMIR Srinagar.
- 4. **RIGHT RESERVED BY THE UNIVERSITY:** The University of Kashmir has the right to accept or reject any bidder or all tenders in full or part thereof without assigning any reason.
- 5. **FILLING OF TENDERS:** Bidder have to upload all the tender documents as per the checklist & prices in the form of BOQ.
- 6. **EARNEST MONEY:**
 - a) For SSI Unit holders, the Earnest Money shall be as per prescribed Govt. Norms, the certificate regarding SSI registration shall also be uploaded in the Technical Bid.
 - b) The Tenders not accompanied with required Earnest Money shall be rejected by the University.
 - c) The Earnest Money shall be refunded to the unsuccessful bidder(s) after the finalization of the contract.
 - d) Bidder shall have to furnish fresh Earnest Money against this tender, old CDR, or any other deposit if any, lying with the University shall not be considered as earnest Money against this tender.

Further the Bidder is required to submit the proof of original EMD/Tender fee along with their uploaded documents.

- 7. **QUANTITIES:** Quantities required to be supplied would be as per the requirements which may vary from time to time.
- 8. **VALIDITY OF TENDER:** The validity of tenders for acceptance 180 days/06 months) from the date of opening of financial bids by the University.
- 9. **VALIDITY OF RATES:** The rates to be quoted by the bidder must be valid for one year from the date of issuance of Rate Contract. However, in case there is any delay in finalizing the new contract the same rates shall prevail till finalization of new contract.
- 10. **TAXES:** The rates quoted must be firm and delivered F.O.R University of Kashmir, Hazratbal Srinagar (J&K) inclusive of all taxes/charges.

RATES:

The rates quoted should be the lowest rates as quoted to other Govt/ Semi- Govt Institutes. In case any variation is noticed the lowest rate shall be applicable.

The rates quoted by the bidder should not in any case exceed the rates printed on the materials supplied during the currency of the contract. If at any time during the currency of contract it is noticed that printed rates of the material/s supplied by the successful bidder are lower than the quoted and approved rates in that case payment of material supplied shall be restricted and paid to a maximum up to the printed rates of the materials. In case of any scheme of free item same shall be passed on to Purchaser.

11. DELIVERY SCHEDULE:

- a) The non-perishable items shall be delivered within a period of 3-4 weeks from the issuance of supply order/LOI whereas perishable items shall be delivered as per the instructions of the Manager Guest House as and when required.
- b) Timely delivery of all items is absolutely essential and the Successful Tenderer shall ensure the same.
- c) The Successful bidder shall deliver all items in Guest House Kitchen Stores as per order specification and delivery schedule given in each supply order issued during Contract period.
- d) If the Successful bidder fails either to supply items of the prescribed specification/ sample or to deliver the items within the specified period, the University shall be at liberty to arrange the items from alternate source or otherwise for which any extra cost incurred shall be deducted from the bills/Security Deposit of Successful bidder.
- e) Registrar, University of Kashmir may condone the delay or grant extension in delivery period taking into account merits of each case including "Force Majeure" clause mentioned in the NIT.

12. INSPECTION, REPLACEMENT OF REJECTED SUPPLIES:

- a) The inspection of the materials after its receipt shall be conducted at Guest House Stores, by the Inspection Committee of the Guest House, in presence of the Successful bidder/ authorized representative if they are present on the day of inspection. The decision of the Inspection Committee of University shall be final and binding on the Successful bidder. The university may send any item for Laboratory testing as and when deemed necessary.
- b) Any shortage/damage/discrepancy noticed or if supplied items do not conform to order specification/sample, same shall have to be rectified/replaced/replenished by the successful bidder free of cost within a period of 5 days from the date of communication of such damage/shortage/discrepancy to them.
- c) The rejected supplies shall have to be lifted by the Successful bidder from University Stores within 7 days at his risk and cost. Any expense or loss caused to Successful bidder as a result of rejection or replacement of supplies or storage in Guest House Stores shall be entirely at his account. The perishable items shall have to be lifted same day.
- d) If any item is found to be substandard, the Successful bidder shall be responsible for any penal action under law being in force including consequential damages which may result due to such sub-standard quality product. The Successful bidder has to defend any legal case at his cost and Care.

13. SECURITY DEPOSIT: The security deposit (earnest money) shall be released after expiry of contract provided Contractor has completed supplies successfully.

14. PAYMENT:

- a) A Payment of each and every consignment delivered by the Successful bidder shall be released after receipt at University Guest House Store and its inspection conducted by Inspection Committee certifying that the items received match with the order specification/sample/quantity/brand provided Successful bidder has fulfilled other clauses of agreement, **the payment shall be released on monthly basis.**
- b) In case supplies are made in small instalments, the payment shall be released in consolidated form in accordance with the delivery period stipulated in the supply order.
- c) All bank charges/remittance charges on payments made to the firms shall be to the account of Successful bidder.
- d) In case of any discrepancy found at the time of inspection or after inspection, the payment shall be withheld or partly released by the Institute till the discrepancy is rectified by the Successful bidder.
- e) The Successful bidder shall submit bills/invoice in quadruplicate giving order No, date, mode of dispatch on each invoice/ bill.

15. QUALITY:

- a) The disposable items should be eco-friendly.
- b) The items supplied shall be of good quality conforming to with the approved brand/sample. In case any discrepancy in brand/quality/specification/size etc. is noticed (even after inspection) it shall have be too replaced, by the successful bidder free of charge.
- c) The items supplied should be of latest manufacturing batch.
- d) All the dietary items supplied shall be covered under Food Adulteration Act and in case of any failure to before to the said standards the Supplier shall be liable for penal code on as per said Act.

16. PENALTIES: In the event of the Successful bidder failing, declining, neglecting or delaying the supply of the materials or in the event of any damage occurring or being caused by the Successful bidder or in the event of default or failure by the Successful bidder or if the goods supplied do not conform to the order specification or sample, the University shall, without prejudice to any other remedy available to it under law for the time being in force in J&K UT take recourse to all or any of the following penal action against defaulted bidder.

- a) Make risk purchase from alternative source or from open market at the risk and cost of defaulted bidder out of the amount of Security Deposit deposited by the bidder to make good the loss sustained or excess cost incurred.
- b) For delay in supply of items beyond stipulated or extended delivery period of supply order. University may accept the supplies after imposing penalty subject to maximum of 10% of the value of the delayed goods. The amount of penalty shall be determined by the University after taking into account merits of each case.

- c) Recover the amount of the loss caused by the damage, failure or default (including the consequential damages) as may be determined by the University and/or
- d) Terminate the contract after 30 days' notice or black list the Successful bidder. The imposition of penalty is subject to "Force Majeure" clause and Arbitration clause of this Agreement.

17. **FORCE MAJEURE:** Any failure or omission to carry out the provisions of this contract shall not give rise to any claim by the University and the Successful bidder one against the other if such failure or omission arises from an Act of God, which shall include all acts of natural calamities such as Fire, Floods, Earthquakes, Hurricane or any pestilence or from civil strikes, compliance with any statutes/regulations of the Government lockouts and strikes, non-availability of raw material riots, embargoes or from any political or other reasons beyond the control of the University/Successful bidder including war whether declared or not, civil war or a state of insurrection.

18. **ARBITRATION:**

- a) If at any time any question, dispute or difference what so ever arises between the parties here to or in relation to or in connection with this contract, either of the parties may give the other party notice in writing of the existence of a difference or dispute and the same shall be referred to arbitrator, appointed by the University, in Writing before proceeding with the reference and the decision of the arbitrator or in the event of their not agreeing, the arbitrators, shall be final and binding on the parties, the University reserve the right.
- b) Such a notice of existence of any difference or dispute in connection with the contract shall be served by either party within 30 days of the beginning of such a difference or dispute, failing which, all rights and claims under this contract shall be deemed to have been forfeited and absolutely barred.
- c) The provisions of the prevailing Arbitration and conciliation Act in vogue and the rules there under or any statutory modification thereof shall be deemed to apply. Arbitration Jurisdiction for any legal case shall be of Srinagar Courts only.
- d) Upon every or any such reference the cost of and incidental charges to the reference and award respectively shall be at the discretion of the Arbitrators or in the event of their not agreeing at the discretion of the umpire appointed by them, who may determine the amount thereof or direct the same to be fixed as between solicitor client or as between party and party and shall direct by whom, to whom and in what manner the same shall be borne and paid.

19. Successful bidder shall have to execute the agreement for the items approved/ rate contract issued within the period of Seven days of order of allotment of contract positively.

**Sd/-
Registrar**