

# **Office of the Provost Girls Hostels**

## **University of Kashmir, Srinagar**

### **TENDER NOTICE FOR HOUSE KEEPING**

On behalf of the University of Kashmir, Srinagar, sealed tenders affixed with revenue stamp worth Rs. 5/- are invited from the registered housekeeping agencies / entrepreneurs for providing uninterrupted and round the clock cleaning and housekeeping services in the Girls Hostels of University. The cleaning and housekeeping of the premises shall include:

1. General Cleaning
2. Mopping of floor with disinfectants
3. Sweeping of approach roads and stairs
4. Disposal of litter
5. Cleaning and disinfecting of toilets
6. Dusting / Vacuuming and cleaning of furniture
7. Cleaning of electrical fixture and reading rooms
8. Washing of windowpanes and other glass areas including Doors, Gates and Recreation Halls
9. Vacuuming and polishing of I.T. equipment
10. Carpet washing / shampooing and disinfecting of rooms
11. Upholstery washing and disinfecting
12. Scrubbing / polishing of floors with machine including Dining Halls and Kitchens
13. Supply of janitorial viz., Tissues, fresheners', cream-soap, etc
14. Any other service(s) required for keeping the Hostel buildings neat and clean, and
15. Minor plumbing

Registered agencies / Entrepreneurs may send their offers on prescribed tender document to the undersigned quoting the rates on which the above job can be undertaken. They are also required to send their resume giving inter-alia a brief about the machines / equipment to be used and expertise for purpose of cleaning / up-keeping of premises. They must have female workers for girls Hostels. The party whose offer is found suitable shall have to enter into a contract with the University for a period of 01 (one) year and in case of satisfactory performance the contract can

be extended and in case of unsatisfactory results, the contract can be terminated at any time before the expiry of one year.

Each tender document accompanied with C.D.R. for Rs 10,000/- (Rupees Ten Thousand Only) pledged to the Provost Girls Hostels, University of Kashmir, Srinagar should reach to the office of the Provost by or before 07<sup>th</sup> of February, 2017.

Tender document can be had from the office of the undersigned on payment of Rs 500/- (Rupees Five Hundred Only) in cash against proper receipt or in the shape of Demand Draft favouring to the Provost Girls Hostels, University of Kashmir, Srinagar.

The Joint Purchase Committee of the Hostels reserves the right to reject or accept any tender without assigning any reason thereof.

  
Provost<sup>1</sup>/<sub>2</sub>

No:F.1(Univ-Hostels)provost/Ku/17

Dated: January 31, 2017

**Copy to the:**

1. P.S. to Registrar for information of the Registrar;
2. Director I.T. with the request to put the tender notice on the University website;
3. Assistant Registrar, Environment & Hygiene;
4. Office record.