



## Advertisement Notice No. 08 of 2026

Dated: 31 March, 2026

Online Application forms are invited from the domiciles of UT of Jammu & Kashmir for the post of **Junior Accounts Assistant(s)** in Pay Level 4 (Rs. 25500-81100), available in the University of Kashmir as per reservation under the provision of S.O 305 dated 21.05.2024 issued by the UT Government, Jammu & Kashmir as detailed below:

Post	No. of Posts	Reservation of Posts							
		Open	SC	ST-1	ST-2	BA	OBC	EWS	LAC/IB
Junior Accounts Assistant	12	05	01	01	01	01	01	01	01
Post Code	-	PGD-UNV-56	PGD-UNV-57	PGD-UNV-58	PGD-UNV-59	PGD-UNV-60	PGD-UNV-61	PGD-UNV-62	PGD-UNV-63

### Eligibility:

Graduation in any stream from any recognized University with a minimum of 50% marks for open merit and 45% marks for reserved categories.

### Age:

The age of candidates as on 01.01.2026 should be:

- Not below 18 years; and
- Not above
  - 40 years in case of Open merit;
  - 42 years in case of Physically Challenged candidates;
  - 43 years in case of SC/ST-1/ST-2/BA/OBC/EWS/LAC/IB.
  - 50 years in case of substantive in-service employees of all State Universities of Jammu and Kashmir.

### Important Dates:

01	Submission of Online application forms w.e.f.	03.04.2026
02	Last date for submission of Online Application Forms	24.04.2026
03	Last date for submission of Hard copies only for in-service candidates applying through proper channel	30.04.2026

### Submission of Online Application Form:

- Step 1:** Visit <http://www.kashmiruniversity.net> and Click on **Jobs** link. Read detailed important instructions and preview of whole process for Registration and Submission of Application Form before proceeding ahead.
- Step 2:** Candidate need to **Register** him/herself before submitting the Online Application. For Registration, **Click** on the Non-Teaching Jobs link. Remember the **Username** and **Password** for future reference. Use valid Email ID and mobile number during registration process.
- Step 3:** After successful Registration, **Login** into the system by using your Username and Password.
- Step 4:** **Key** in the personal details, educational qualifications, experience etc. **Preview** the Form, if details are correct, Click on **Submit**. If there is variation or you want to update, Click on **Edit**, make corrections, update and then **Submit**. **Remember, no editing or updating is allowed after the Form is submitted.** Get print-out of the Application Form and note the Form No. for future reference.
- Step 5:** **Select** payment mode for depositing Application Fee (Online mode). **Deposit** the Application Fee of Rs. 750 for open as well as for the reserved category, through Online mode.

*However, persons with benchmark disabilities (PwD) are exempted from payment of application fee.*



## Other terms and conditions:

1. Reservation to above post is as per the provision of provision of S.O 305 dated 21.05.2024, issued by the UT Government, Jammu & Kashmir.
2. 4% horizontal reservation shall be provided to Physically Handicapped Category candidates in accordance with the Notification No. F(Res-Policy-Specially abled)KU/Gen. Admin dated 03.05.2017, if applicable;
3. All the relevant information / updates shall be uploaded on the University website. The candidates are advised to remain in touch with the University website <http://www.kashmiruniversity.net>. To notify the same in newspapers shall not be obligatory on the University.
4. Candidates seeking reservation under different reserved categories are required to submit certificate on the format prescribed by the competent authority.
5. Only those candidates should apply for the post, who fulfill all the eligibility conditions as on the last date fixed for submission of online application forms.
6. It is the responsibility of the applicant to assess his/her own eligibility to the post(s) for which he/she is applying in accordance with the Advertisement. **The University will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of OMR based Written Test and, therefore, candidature will be accepted provisionally.** The candidates are instructed to go through the requirements of educational qualification, age, and reserved category particularly w.r.t "cut off date" and satisfy themselves that they are eligible for the post. **When detailed scrutiny is undertaken at the time of Document Verification, if any claim made in the application is not found substantiated or correct, or it is found that the applicant is not eligible as per the prescribed eligibility criteria, the candidature of the applicant will be cancelled.**
7. The appointment to the notified positions is provisional and subject to the verification of documents/claims through proper channels. If it is found that the applicant is not eligible as per the prescribed eligibility criteria, which could not be detected at the time of selection for whatever reason; his/her candidature / appointment shall be liable to be cancelled / terminated immediately, and Criminal Proceedings under law may also be initiated, or any other action as may be deemed appropriate by the University, shall be taken.
8. The number of posts shown above may vary during the recruitment process. The University reserves the right not to fill up any of the vacancies advertised, if circumstances so warrant, without assigning any reason thereof.
9. Applications that are not in prescribed form / without relevant supporting enclosures shall be summarily be rejected. No correspondence will be entertained in this regard;
10. **The person employed on regular employment in Government and Semi-Government Organizations, Public Sector, autonomous bodies of J&K Government or Govt. of India must apply through proper channel. In such cases, the candidates are asked to send an Advance Copy so as to reach before the stipulated deadline.**
11. No disciplinary/ vigilance case should be pending against the applicants working in any Govt./ Semi- Govt./ Autonomous Organizations. The applicants are requested to submit correct information in the application form.
12. A valid e-mail ID and Mobile Number are mandatory for submitting application online and should be kept active till final selection.
13. Candidates who have successfully submitted their online application form have to ensure that their name appears in the list which would be available on the University website in due course of time. If there is any discrepancy /query, please contact Recruitment Section personally within stipulated time from the date of display of the list on the university website failing which no further claim whatsoever shall be entertained.
14. The Application fee once paid will not be refunded or re-adjusted under any circumstances.
15. **Any addendum/corrigendum and related notifications will be published at the university website: [www.kashmiruniversity.net](http://www.kashmiruniversity.net) under Recruitment Portal.** Applicants are advised to regularly visit the university website for any update/notification. No separate communication will be sent to any individual candidate.
16. Mere fulfillment of the required qualifications and experience etc., does not entitle a candidate to be called for Screening Test/ OMR based Written Test/ Skill Test (whichever is applicable).
17. Eligible candidates shall have to undergo the process of screening/selection to be determined by the University which shall be notified separately.
18. The syllabus for written test shall be notified separately and shall be made available on the official website of the university [www.kashmiruniversity.net](http://www.kashmiruniversity.net) under Recruitment Portal.
19. The appointment shall be governed by the rules & regulations of the UT Government/ University (whichever is applicable);
20. Services of the appointees shall be transferable between the different Satellite Campuses of the University of Kashmir;
21. Canvassing in any form by or on behalf of the candidate will lead to disqualification;
22. The shortlisted applicants are required to submit the printout of ONLINE application form along with all supporting documents duly self-attested for Document Verification as and when asked for. Candidates must bring all relevant certificates and testimonials along with them (Original and one set of self-attested copies).



# UNIVERSITY OF KASHMIR

NAAC ACCREDITED GRADE A++

UNIVERSITY CAMPUS, HAZRATBAL, SRINAGAR 190006, KASHMIR.

23. Economically Weaker Sections (EWS) certificate submitted in support of the claim of reservation under this category must be valid at least till 31st December, 2026. Only those candidates shall be considered for reservation under EWS category, if gross family annual income is below Rs. 8.00 lakh (Rupees eight lakh only) for the financial year prior to the year of application. The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years, his/her spouse and children below the age of 18 years. Also, persons whose family owns or possesses any of the assets as mentioned in GoI, No. 36039/1/2019-Estt (Res), dated 31st January, 2019 shall also be excluded from being identified as EWS, irrespective of the family income. The Economically Weaker Sections (EWSs) certificates in the proforma prescribed and issued by any of the authorities stated in the OM No. 36039/1/2019-Estt. (Res) dated 31.01.2019 will only be accepted as sufficient proof in support of a candidate's claim for belonging to EWSs. EWSs certificates are required to be submitted with duly completed application form. No other certificate will be accepted as a sufficient proof.
24. **EWS indicates that the position is for EWS category only. However, since EWS vacancies are not to be carried forward to the next recruitment year as backlog, as such, in case EWS candidate/s are not available/ found suitable, the said position/s shall be filled by the University under UR category. As such, UR candidates can also apply on their own risk and responsibility against the EWS category and their candidature shall be considered only in case on non-availability/ non-suitability of EWS candidates.**
25. The appointment under SC/ST-1/ST-2/BA/OBC/EWS/LAC/IB quota is provisional and is subject to the community certificate being verified through the proper channels. If the verification reveals that the claim of the candidate to belong to SC/ST-1/ST-2/BA/OBC/EWS/LAC/IB or "not belonging to creamy layer" is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Bharatiya Nyaya Sanhita, 2023 for production of false certificate.
26. Candidates having degrees from a Foreign University should enclose "Equivalence Certificate" issued by Association of Indian Universities (AIU), New Delhi, without which their degree/s will not be considered.
27. No TA/DA will be paid for attending the written test.
28. This is subject to the outcome of writ petition(s) if any, pending before any competent court of law.

Sd/-  
**Mushtaq Ahmad Mir**  
Deputy Registrar  
Recruitment

No.: KU/Rect/Advt-NT-02/26

31 March, 2026