Office of the Controller of Examinations
UNIVERSITY OF KASHMIR, SRINAGAR
(NAAC Accredited A++)

IMPORTANT INSTRUCTIONS FOR CANDIDATES

Appearing in the recruitment test for the post of Public Relation officer (PRO) scheduled to be held on 11.11.2026

All those candidates who are appearing in the recruitment test scheduled to be held on 11.11.2026 notified vide this office Notice No: F (Conduct-OMR Test)/UK/26 Dated: 21.10.2026 are hereby advised to strictly adhere to the following instructions for the smooth, fair and secure conduct of the examination:

1. **Reporting Time:** Candidates shall report at their allotted Examination Centre sufficiently well in advance of the commencement of the examination to complete the necessary entry and verification formalities.
2. **Closing of Entry:** The examination shall commence at 2:00 PM. No candidate shall be permitted to enter the Examination Centre/Hall after 1:30 PM under any circumstances. Candidates are, therefore, advised to reach the Examination Centre well before the closing time of entry.
3. **Admit Card and Identity Proof:** Candidates shall bring only the Admit Card and one valid Government-recognized Photo Identity Proof to the Examination Centre. The same shall be produced for verification whenever required.
4. **Stationery:** Pen(s) shall be provided by the Centre Superintendent at the commencement of the examination. Candidates are, therefore, not required to bring their own pen. The candidates shall return the pen(s) back to the invigilation staff at the conclusion of the test.
5. **Prohibited Items:** Candidates shall not carry any other item into the Examination Hall, including:
    - Mobile phones;
    - Smart watches/digital watches;
    - Bluetooth devices, earphones or other communication devices;
    - Electronic gadgets;
    - Calculators;
    - Books, notes, loose papers or other study material;
    - Bags, purses or other unauthorized articles; and
    - Any other material/device which may facilitate the use of unfair means.
6. Candidates are advised not to bring prohibited items to the Examination Centre, as arrangements for their safe custody may not be available.
7. Candidates belonging to the Persons with Disabilities (PwD) category who intend to avail additional time and/or the facility of an amanuensis/scribe, as admissible under the applicable rules, are advised to inform the Office of the Controller of Examinations well in advance, along with the original PwD Certificate issued by the competent authority, so as to facilitate the necessary logistical arrangements for such candidates.
8. **Conduct during Examination**: Candidates shall maintain strict discipline and shall follow all instructions issued by the Centre Superintendent and Invigilators throughout the examination.
9. **Unfair Means:** Any candidate found indulging in copying, communicating with other candidates, possessing/using unauthorised material or electronic devices, impersonation, misbehavior or any other unfair means shall be liable for appropriate action under the applicable rules.
10. **Leaving the Examination Hall:** No candidate shall be permitted to leave the Examination Hall before the stipulated completion time of the examination, except in circumstances specifically permitted by the examination authorities.
11. Candidates shall ensure that the examination is conducted in a peaceful and orderly environment and shall extend full cooperation to the examination staff.

All candidates are advised to read and strictly comply with the above instructions. No request for relaxation of the prescribed entry time or other examination instructions shall be entertained.

Sd/-
Deputy Controller

No: F (Conduct-OMR Test)/UK/26
Dated: 09.10.2026

Copy for information to:

- *All the concerned Center Superintendents*
- *Media Advisor for information and wide publicity of the above notice in electronic and print media*
- *Chief Proctor, University of Kashmir for information.*
- *Sr. P.A. to Controller of Examinations for information of the Controller of Examinations*