Sealed bids affixed with revenue stamp worth Rs.5/= (five) are invited from competent firms/agencies meeting the bid evaluation Criteria as stated in the detailed tender document for the supply and installation of following items:

1) Water Purifier with RO + UF + TDS Controller 2 No's
2) Water Cooler with Storage Capacity 40 Liters 1 No
3) Water Cooler with Storage Capacity 80 Liters 1 No

Earnest Money Deposit/Bid Security : Shown in Tender Document
Cost of Tender document : Shown in Tender Document
Due date and time of submission of Bids : By or before 8th April 2015 3.30 PM
Due date and time for the opening of Bid : 9th April 2015, 11 AM
Position of funds : Demanded.

Place of Receipt of Tenders:
Office of the University Librarian
Allama Iqbal Library
University Campus,
Hazratbal, Srinagar Kashmir, J&K -06

The complete tender document can be had from the office of the undersigned or can be downloaded from the website of Kashmir university viz. www.kashmiruniversity.ac.in. In case downloaded Tender Document is provided with the Bid, a Demand Draft amounting to the cost of Tender document Fee shown in detailed notice may be furnished as Tender Document Fee pledged to University Librarian, Allama Iqbal Library. The tender document fee can also be deposited in the Accounts Section of Allama Iqbal Library.

If any of the days specified above happens to be a holiday, the next working day shall be implied. Bids received after the due date and times are liable to be rejected.
Conditional bids will be straight away rejected and the bidder(s) are advised to quote strictly as per the terms and conditions of the tender documents and not to stipulate any deviations/exceptions.

**Interested firms will be required to quote for all items.**

The University Librarian reserves the right to reject any tender without assigning any reason thereof.

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**No. F (Tender-Notice/AC) AIL/KU/15**

Dated: 17th March 2015

Copy to:

1. Public Relations Officer, for publicity through two prominent local dailies.
2. Scientist "B", IT and SS, for uploading on the website of University of Kashmir.
3. File for record.
Tender Document

1) Scope of Bid:-
   a) Allama Iqbal Library wishes to receive bids for the purchase of general items as given in the tender notice.
   b) The successful bidder will be expected to complete the supplies within the period stated in the terms and conditions.

2) Eligible Bidders:-
   a) The bidder should be registered with the sales tax department and income tax department.
   b) The bidder should have 3 years experience in General Supplies and other similar items.
   c) The bids should be accompanied with attested Xerox copies of TIN NO, PAN Card, and Registration Certificates.
   d) The bidders should have up to date VAT/TAX Clearance certificate issued by the department of sales taxes on prescribed form 46.
   e) In the absence of such requisite documents, the University Librarian reserves right to reject the bid without any reference to the bidder.
   f) The Bidders Should have dealership certificate /authority letter issued by the Manufacturing company, the product of which shall be quoted by them.
   g) The details of Service Centre in the valley should be provided in full along with contact numbers.

3) General Terms and Conditions :-
   a) The bidder is advised to visit the Library and obtain for itself on his own responsibility all the information that may be necessary for the preparation of the bid.
   b) Claims and objections due to ignorance of existing conditions will not be considered after submission of the bid.
   c) All duties and taxes including applicable VAT, Service Tax, Income Tax and other levies payable by the firm for supply of items should be included in the rates or the total bid price submitted by the bidder.
   d) The bidder shall quote prices both in figures as well as in words. There should not be any discrepancies between the prices indicated in figures and the prices indicated in words.
   e) Discount, if any, should be indicated in the space provide only. Conditional discount, if offered, shall not be considered for evaluation. In case discount is given as range (e.g. 1 to 5%) the higher side shall be treated final.
   f) Bids shall be kept valid for 4 months from the final bid due date.
g) The bid security/EMD may be forfeited:
   I. If the successful bidder withdraws his bid during the period of bid validity.
   II. In case the successful bidder fails to accept work order or fails to furnish performance Security

h) Information relating to the examination, clarification, evaluation, and comparison of bids and recommendations for award of contract shall not be disclosed to bidders or any other person.

i) Any effort by the bidder to influence the Allama Iqbal Library's processing of bids or award decisions may result in the rejection of bidders bid.

j) The Rates Quoted should be FOR Allama Iqbal Library, University of Kashmir.

k) No payment shall be made for the supply in case it is found that the supply is not as per the specifications. Besides penalty shall be imposed as the Allama Iqbal Library may deem fit.

l) The Allama Iqbal Library reserves the right to accept the tender or reject the tender in part or full without assigning any reason thereof.

m) The Successful bidder shall be required to complete the Supply of Items within a stipulated time frame as may be communicated subsequently in the supply order. However, the said time frame shall not be less than 30 days in any case.

n) The Details of Tender Document fee, Earnest Money Deposit and Performance Security item wise is as shown in the following table.

Table 1

<table>
<thead>
<tr>
<th>S/no</th>
<th>Details of Items</th>
<th>Tender Document Fee</th>
<th>Earnest Money Deposit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>All items shown tender Notice</td>
<td>Rs.200/-</td>
<td>Rs.5000/-</td>
</tr>
</tbody>
</table>
4) Bidder's General Information

1. Name of Firm ________________________________

2. Name of owner of the firm ____________________________

3. Address of Firm _________________________________

4. Number of Years in Operation ______________________________

5. Telephone No ________________________________

6. Mobile No ________________________________

7. Whether Registered YES / NO __________________________

8. Registration Number ________________________________

9. Sales Tax Registered TIN No __________________________

10. VAT Certificate enclosed YES / NO ______________________

11. Details of Special Offer / Discount if any)__________________________

12. Dealership Certificate attached YES/NO ________________________

13. Taxes :
   a) Any other please specify ________________________________
5) Declaration/ Undertaking

The University Librarian,
Allama Iqbal Library,
University of Kashmir

Sir,

After examining / reviewing the tender document for Tendered Items, including General and Standard Terms and conditions etc. the receipt of which is duly acknowledged, I(We), the undersigned, is (are) pleased to offer to execute the whole job of Supplying and installation these items, in conformity with the tender notice and tender document.

I(we) confirm that this bid is valid for a period of four (4) months from the date of opening of the bids and it shall remain binding upon us and may be accepted by any time by or before the expiration of that period.

I(We) understand that Bid Document is not exhaustive and, any action & activity not mentioned in Tender Document but may be inferred to be included to meet the propose of the Tender Documents shall be deemed to be mentioned in Tender Documents unless otherwise specifically excluded and I(we) confirm to perform for fulfilment of Agreement and completeness of the work in all respects within the time frame and agreed price.

We understand that any deviation/exception in any form may result in rejection of bid. We, therefore, certify that we have not taken any exceptions/deviations anywhere in the bid and we agree that if any deviation/exception is mentioned or noticed, our bid may be rejected.

We understand that you are not bound to accept the lowest priced or any bid that you may receive.

Signature

Proprietor/ Partner / Representative
Of the firm with seal.

Dated _____________________

Bid Page

Purchase Officer, Allama Iqbal Library
<table>
<thead>
<tr>
<th>S/no</th>
<th>Minimum Specifications of Item</th>
<th>Qty</th>
<th>Rate quoted</th>
<th>Total Inc of All Taxes.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Water Purifier with RO + UF + TDS Controller Purification Capacity 25 Lts per Hour, Body material ABS Food grade Plastic, Auto Flushing System, Ultra Filtration Membrane UF Filter, Thin Film Compostite RO Membrane, Fully Automatic auto Start and auto Off and other standard Features.</td>
<td>2 No’s</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Water Cooler Storage Capacity 40 Liters, Cooling Capacity 20 Liters per Hour, No of Fauctes 1, Refigrant R-134 A, Compressor Reciprocating, with Drip tray, Stainless Steel Body and tank.</td>
<td>1 No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Water Cooler Storage Capacity 80 Liters, Cooling Capacity 60 Liters per Hour, No of Fauctes 2, Refigrant R-22 /R-134 A, Compressor Rotary/Reciprocating, Pre Coated Outer Body for better Corrosion resistance, Auto Cut-out, Over-load Compressor protection.</td>
<td>1no</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Complete Installation Charges, Including Sanitary fitting if required.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Grand Total**

1. Earnest Money Deposit amount ____________ vide CDR/ DD Receipt No. __________________ & Dated __________________
2. Tender Document Fee Deposit amount ____________ vide Cash/DD /Receipt No. __________________ & Dated __________________

I (we) has (have) read all the terms and conditions and has (have) fill the Bidders Information page and the undertaking page with signatures.

Name of Proprietor
Name of Firm
Address
Dated.