



Directorate of IT & SS
UNIVERSITY OF KASHMIR

Mobile Connection Form (Office Paid)

1. Name: _____

2. Department/Centre//Section: _____

3. Campus: _____

4. Designation: _____

5. Employee Code* _____

6. Employee Status: Permanent Contractual Casual

Photograph
Attested by
HOD/
Director/
Officer Incharge

*The employee code allotted by the accounts section of University of Kashmir.

I Certify that:

- particulars given by me above are correct.
- any unauthorized communication from my mobile number will make me liable for action by the University authorities under law.
- the excess bill amount (in addition to the University approved limit) of the mobile connection allotted to me be deducted from my monthly salary.
- in case the handset provided to me by the University is lost, I shall pay the handset cost to The University of Kashmir.

Signature of the Employee

Certificate

It is certified that _____ is a bonafide official of _____
Department/Centre/Campus/Section.

Seal and Signature of HOD/Director/Officer Incharge

For Office Use Only

Hand Set Issued : Make : _____ **Model :** _____ **IMEI No.:** _____

Mobile No. Issued: _____ **Sim No:** _____

Tariff Plan: _____

Usage limit Sanctioned/ Approved: _____

Handset cost to be recovered in case it is lost by the employee _____

Sig of Office Assistant

Issue: Yes **No**

Information Technologist

Director



Directorate of IT & SS
UNIVERSITY OF KASHMIR

Reciept

7. Name: _____

8. Department/Centre//Section: _____

9. Campus: _____

10. Designation: _____

Hand Set Issued: Make : _____ **Model :** _____ **IMEI No.:** _____

Mobile No. Issued: _____ **Sim No:** _____

I have received the Tata Indicom Connection with above specification in proper working conditions with approved usage limit of Rs _____.

Date:- _____

Signature of the Employee